

**STUDIO RATES AND TERMS**

**STANDARD TERMS** Day rate includes 10 hours of studio time including all electricity and reverse cycle airconditioning  
 Half Day rate includes 5 hours of studio time including all electricity and reverse cycle airconditioning  
 Studios are provided with clean cyclorama. If additional painting is required during the shoot, additional fees apply.  
 Media room rate is only in conjunction with studio booking. For use of media room as a location, rates on application  
 Studios are provided with tea / instant coffee set up. Espresso coffee packages available on request.  
 Rates do not include fa piao.

**PAYMENT TERMS** For invoice under 5000 RMB, payment to be made by cash, credit card or bank transfer on day of shooting.  
 For invoice over 10,000 RMB, 50% deposit must be paid by the shooting date. Balance to be paid within 7 days.  
 Credit Card payments incur additional 3% above any invoice and tax amount

**HOURS OF OPERATION**

OFFICE HOURS	NORMAL STUDIO HOURS	NORMAL RENTAL HOURS
Monday - Friday 9:30am - 6:30pm	Monday 7am - 8pm Tuesday 7am - 8pm Wednesday 7am - 8pm Thursday 7am - 8pm Friday 7am - 8pm Saturday 7am - 8pm* Sunday Closed*	Monday 7am - 8pm Tuesday 7am - 8pm Wednesday 7am - 8pm Thursday 7am - 8pm Friday 7am - 8pm Saturday 7am - 8pm* Sunday Closed*

\* Must be booked in advance, extra fees may apply

**STUDIO RATES(RMB)**

STANDARD	Size	WEST	SOUTH	EAST	MEDIA
	280 sqm	280 sqm	230 sqm	100 sqm	40 sqm
<b>Full Day</b>		7000	6000	4000	1000
<b>Half Day</b>		4200	3600	2400	600
EDITORIAL	Size	WEST	SOUTH	EAST	MEDIA
include 2 x mono heads or 1 x graft kit	280 sqm	280 sqm	230 sqm	100 sqm	40 sqm
<b>Full Day</b>		4500	3900	3000	800
<b>Half Day</b>				on application only	

**OTHER CHARGES**

STUDIO OUT OF HOURS / OVERTIME	
Before 7am commence shooting	+ 200 RMB
After Hours shooting, commence after 5pm	+ 500 RMB
Sunday Shooting	+ 500 RMB
Overtime Rate > 10 hours	+ 500 RMB / hour
Kitchen Usage for food shoot / catering	+ 500 RMB

**EQUIPMENT RENTAL ORDERS**

Out of hours pick up or drop off	+100 RMB
Sunday Pick up / Drop off (advance booking)	+200 RMB
After hours pick up / drop off - emergency call	+250 RMB

**OTHER CHARGES**

380V / 3-phase power electricity	+500 per day
Painting Fee	on request
Office Services, eg printing	on request

**DIGITAL TECH AND ASSISTANT RATES****STANDARD RATES**

Digital Tech - Bilingual	2000
Lighting Assistant - Local	1000
Lighting Assistant - Bilingual	1500*

**EDITORIAL RATES**

Digital Tech - Bilingual	1500
Lighting Assistant - Local	800
Lighting Assistant - Bilingual	1200*

\*depends on availability - price may vary

Assistant rates include 12 hours, including travel time  
 Overtime rates at 150 rmb/hr standard or 100 rmb/hr editorial  
 Any transport expenses to location jobs must be paid by client.  
 If job outside of Shanghai, add 200 rmb per diem per day  
 Other crew available on request